



# CHRISTMAS PARTIES

AT THE PEN AND PENCIL



# ABOUT

The Pen and Pencil is a vibrant bar and restaurant situated in Manchester's bustling Northern Quarter.

We take our name and inspiration from the infamous mid-20th Century bar on East 45th Street in New York, popular with the original 'Mad Men.'

Our private room is available 7 days a week, comes with exclusive use of its own staffed bar and has a standing capacity of up to 70 guests. The room is equipped with a projector, screen and microphone, plus independent volume control and air-conditioning.

The full venue is open for private hire on selected evenings — capacity is 200 guests.

We host a selection of Manchester's best DJs on Friday and Saturday nights playing electro, soul, funk and disco.

Our drinks menu contains a full range of specially created cocktails, craft beers, wines and champagnes, perfect for any event. We also offer private bottomless brunches, sliders and buffet packages to suit any occasion as well as a Christmas set menu.

We also have other areas of the building available for smaller group sizes.



**MAIN BAR  
AREAS CAPACITY  
15 - 70**



**RAISED AREA  
CAPACITY  
15 - 30**



**PRIVATE ROOM  
CAPACITY  
30 - 70**





# DRINKS

Our drinks menu contains a full range of specially created cocktails, craft beers, wines and champagnes — perfect for any event.

## DISCOUNTED DRINKS PACKAGES:

4 bottles of Cullinan View Chenin Blanc	£75
4 bottles of Berri Estates Merlot	£75
10 bottles of Modelo Especial	£45
10 cans Brooklyn Lager	£50
5 bottles of Pontebello Prosecco	£120
10 house cocktails (choose from range)	£85

## ARRIVAL DRINKS:

Glass of Prosecco	£5.70
Cocktail on arrival	£8
Aperol - Triple Sec - Stem Ginger Puree - Rosemary - Cranberry Juice	



# FOOD

We have a number of food options available to suit all tastes, budgets and dietary requirements.

## SLIDERS

**Each slider is £3.50**  
(recommended: 4 sliders £14 per person)

**Lamb**  
with smoked tomato jam

**Chicken**  
mozzarella and cranberry

**Halloumi (v)**  
with red pepper pesto

**Breaded Spiced Fish**  
with sriracha mayo

**Beef**  
beef patty with Red Leicester  
and onion chutney

**Large Flat Mushroom (v)**  
with pea and mint puree

## EXTRAS

**Fries**  
£2 per person

**Sweet Potato Fries**  
£2.50 per person

£300 minimum spend for all food pre-orders.

## BUFFET PACKAGE

**£25 Per Person**  
(available for groups of 20 and over)

- Leek, potato and chive cake with tomato chutney (vg)
- Stick pork belly skewer
- King prawn & chorizo skewer topped with gremolata
- Corn zucchini frites topped with paprika hummus (vg)
- Filo parcel with fig and goats cheese (v)
- Spicy ricotta & roasted pepper tartlet topped with roasted almonds (v)
- Pastrami & horseradish crostini
- Devilled chicken coronation eggs







# SET MENU

**Set Menu 2 courses £20 / 3 courses £26**

Available to pre-order only for groups 10-20

## STARTERS

Pomegranate and ricotta goat cheese mousse served with grilled asparagus, fresh cranberries and toasted almonds flakes (v)

Leek, potato and chive cake with tomato chutney (vg)

Chicken liver pate served with cranberry jam

## MAINS

Stuffed turkey breast served on a cranberry terrine with brie cheese sauce, roast potatoes, sprouts and pigs in blanket

Butternut squash mushroom wellington with blue cheese sauce, fresh cranberries and toasted walnuts (v)

Homemade P&P nut roast served with sweet potato puree (vg)

P&P Christmas Burger - grilled turkey breast, brie cheese, homemade sprout patty, smashed cranberries, pig in blanket, served with fries

## DESSERTS

Amaretto tiramisu (v)

Apple crumble with brandy custard (v)  
*(vg available – please request when placing pre-order)*

# CONTACT

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## DEPOSITS

We will take a deposit to secure your booking. All other pre-order payments will be taken no later than 2 weeks before your event. Your security deposit will be refunded within 7 working days after your event has taken place. Any damage/disruptive behaviour caused by the party is the sole responsibility of the party and the deposit may be retained against any incurred costs of the venue.

The deposit will not be refunded if the minimum spend is not met.

## T&Cs

For any cancellations made at least 2 weeks before an event, we will refund your deposit in full. For any cancellations made later than that, no refund will be due.

The following decorations are permitted: balloons, table decorations and banners/photos attached to brickwork. We don't permit anything on our paintwork, nor any glitter/confetti.

If your group changes in size, we reserve the right to give you an alternative space within the building.

We open until midnight Sunday-Thursday and 2am Friday-Saturday. If you require a late alcohol licence for your event, then we may be in a position to apply to the council for a Temporary Events Notice. There is a charge of £200 for the Notice.

Paying the deposit means you have accepted our terms and conditions.

You are required to arrive no later than 1 hour after your agreed start time. For any arrivals after this time, we are unable to refund the deposit.

Under 18s are not permitted after 6pm.



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